

Application Note – Monitoring Portal User Settings

Introduction

This application note describes how to set your monitoring portal preferences. You can set various parameters, such as the language and currency display, and change your login password.

User Settings

The toolbar at the top right of the monitoring portal main window provides the following options:

- **Home:** returns to the site list. If you have only one registered site, returns to the site's dashboard.
- Clicking your **user name** displays the following dropdown list:
 - **User Settings:** enables setting use preferences, as described below.
 - **My Account:** enables managing your account, as described in the "Application Note - Creating and Managing a Monitoring Portal Account"
 - **Logout:** exit the system

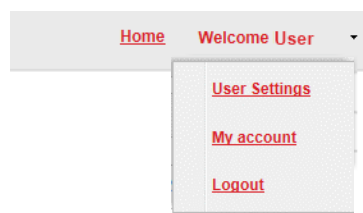


Figure 1: User Dropdown List

→ To set user preferences:

1. 1. Click the dropdown arrow next to your username and select **User Settings**. The User Settings window is displayed.

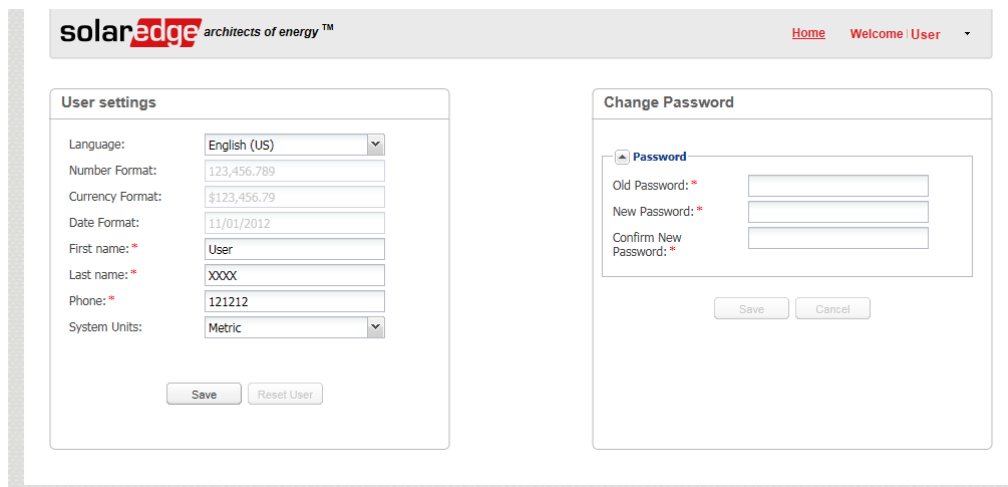
A screenshot of the 'User settings' window. The window is titled 'solaredge architects of energy™' and has a toolbar with 'Home' and 'Welcome | User' options. The 'User settings' pane contains several fields: 'Language' (English (US)), 'Number Format' (123,456.789), 'Currency Format' (\$123,456.79), 'Date Format' (11/01/2012), 'First name' (User), 'Last name' (XXXX), 'Phone' (121212), and 'System Units' (Metric). There are 'Save' and 'Reset User' buttons at the bottom. To the right is a 'Change Password' pane with a 'Password' dropdown, and three input fields for 'Old Password', 'New Password', and 'Confirm New Password', with 'Save' and 'Cancel' buttons at the bottom.

Figure 2: User Settings Window

2. Set the following:

- In the User Settings pane:
 - Language: Select the language in which the monitoring portal will display. When you change the language, the localized data changes automatically, including number, currency and date formats.
 - Number Format, Currency Format and Date Format are read-only fields and are set automatically according to the selected language.
 - First Name
 - Last Name
 - Phone number
 - System Units: Metric or Imperial
- In the Change Password pane– Click the dropdown arrow to display the settings, and modify if necessary.

3. Click **Save**.